

GBC ASSP Executive Meeting

Location: Trillium Brewing, Canton, MA

Date: November 21, 2022

Start Time: 5:53 PM

End Time: 7:49 PM

Attendees: Shawna Fraser, Maura Craig, Brian Hanlon, Cesar Morocho, Don Delikat, Mike Sample, Dave Crowley, Pete Turner, Miki Alroy, CJ Gustafson, Andrea Vivali, Jeff Myung

Next Meeting Date: January 12, 2023 - virtual

Agenda and Meeting Minutes

Chapter Updates

- **Past meeting minutes: Brian**
 - October 2022 meeting minutes approved.
- **Newsletter: Miki**
 - Winter newsletter to go out in February.
 - Planning meeting on 12/12 at 4:30. Miki to send invite.
 - Articles due Jan. 15.
 - Collaborating with CPH-NEW on column/content for future newsletters.
- **Treasurer report: Eugenia**
 - Fidelity – not available today.
 - Bank account: \$42k in bank account.
 - Time to formally audit accounts. Mike, Don and Peter to outline process.
 - **Motion to provide MMA \$500 in funding to support on student section.**
 - Motion passed unanimously.
 - Unused funds from GBC student sponsorship to attend 2022 Region VIII to go back to GBC treasury.
- **BOSGO Update: Miki**
 - Need to start thinking about sponsorship for 2023. Leverage past officers to call contacts, with goal of 3-4 each.
 - Need to advertise in spring.
 - Date pending, last week of September or first week of October.
- **Region VIII PDC – Shawna/Dave**
 - Dave to work on committee for 2023
 - Chapter to work on encouraging attendance for next year.
 - 2022 student attendance – 4 UML students. MMA had finals same week.

- **Foundation Update: Dave**
 - UML and Dave held webinar on scholarship opportunities for students. UML, MMA, and Keene all had students in attendance.
 - Foundation funding.
 - Professional training grant foundation funding currently \$55,340. Next threshold is \$60,000, which would allow GBC to award four \$500 training grants/year (currently at 3 grants/year).
 - **Motion to provide \$4,660 in funding to Foundation to increase GBC professional grant account to \$60,000.**
 - Motion passes unanimously.
- **Technical Meeting Update - Jeff Myung**
 - OSHA update with Peter Barletta to be scheduled.
 - Bob Carboni case study to be scheduled in 2023.
 - Board requested meeting schedule to be determined quarterly to allow time for advertisement.
 - **Motion to fund up to \$2,500/meeting for up to four in person meetings to allow Jeff to book space. Funds will be preapproved, with notification to Chapter President when needed.**
 - Motion passed unanimously.
- **Student Section Update: Andrea and Cesar**
 - UML
 - UML Student Section tabling at regional public health conference
 - Research Retreat scheduled Jan 10. GBC to advertise on social and website.
 - MMA
 - No update this month
- **Social Media: Maura and Cesar**
 - Maura, Cesar, and Brian to meet on social strategy.
- **Website: Brian**
 - Brian to begin updating website, starting with file clean-up and about us.
 - Send any requests to Brian.
- **New Business?**
 - Add GBC Chapter Scholarships to next meeting agenda
 - Leader training – Chapter advisors encourage chapter officers to take training available through ASSP Community Resources
 - Don, Mike and Dave appointed to new ASSP Advisory Group (replaced HOD)

- **New Business Continued:**
 - Young Professionals
 - Cullen (CJ) Gustafson in attendance with interest in helping chapter with YP programming.
 - **Motion to create a Young Professionals Chair, and that CJ fulfill that role.**
 - **Motion passed unanimously.**
 - Need to add succession planning meeting to the agenda.
 - 2024 is 100th anniversary of GBC. Dave leading committee. Reach out if interested in helping.